



2016-17 KAY POINT REPORT

Deadline Date: May 15

School _____ HS MS City _____

KAY (Co-ed) Kayette (girls) Kay (boys)
 Total Club Membership (#) _____

We do hereby certify that the members of our club have
 completed all the requirements for the Red Blue Gold award.

Principal _____ Sponsor _____

President _____ Director of Point System _____

Date Submitted _____

The principal or superintendent has received a summary of our year's activities: YES NO

General Requirements for All Awards

(See Awards Section 7 of the KAY Handbook for listing of requirements and point appraisal charts.)

Projects Completed	% of Participation	Points Earned
School Service		
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
Community Service (local community)		
1.		
2.		
3.		
4.		
5.		

Projects Completed	% of Participation	Points Earned
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
National Service		
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
World Service		
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

Projects Completed	% of Participation	Points Earned
Recreation		
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
Finance		
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
Club Programs		
1. First-Semester KAY membership program (See Section 7-7 for pt./%) <input type="checkbox"/> YES <input type="checkbox"/> NO		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
Membership (see Section 7, Pg. 7)		
Board of Directors (see Section 7, Pg. 7)		
Sponsors		
1. Board Meeting Attendance		
2. Regional Conference Attendance		
3. Unit Conference Attendance		
4. Statewide Sponsor Session Attendance		

Projects Completed	% of Participation	Points Earned
Leadership Training		
1. Camp		
2. Regional Conference		
3. Regional Conference Officer Network Speaker		
4. Unit Conference		
State Administrative Service		
1. Host for Regional Conference		
2. Host for Unit Conference		
3. Dues/Goal to KSHSAA by October 15		
4. Semester Report to KSHSAA by January 15		
5. Club News Article Posted on "KAY Clips"		
6. Original Program		
7. Creative Service Project		
8. Donation to Vinson Scholarship Fund		
9. KAY Point Report to KSHSAA by May 15		
10. KAY Sponsor's Report to KSHSAA by May 15		
11. KAY President's Report to KSHSAA by May 15		
12. Other		
13.		
14.		
15.		
Total Points Earned		

Comments



If your club is earning the Gold Award, be sure to also complete and send the GOLD AWARD REPORT form.

**Complete and return entire point report to Cheryl Gleason,
Kansas State High School Activities Association
PO Box 495, Topeka, KS 66601-0495.**



Kansas State High School Activities Association

KAY SPONSOR'S REPORT

Deadline Date: May 15

Sponsor's Name _____

School _____

1. SPONSORSHIP/LEADERSHIP

A. Do you plan to be the sponsor of your club next year? Yes No

B. If "No," give the name of the new sponsor: _____

C. Our new president for next year is: _____

D. New President's email address: _____

2. REGIONAL CONFERENCES

A. Please identify an outstanding member(s) who will be eligible for attendance at the 2012 Regional Conference and who would make a capable student leader for an officer' network. Please indicate the office in which they have experience.

Name _____

Office _____

Name _____

Office _____

B. Our club would like to host a (*fall-first semester*) Regional Conference in:

2018-2019

2019-2020

2020-2021

C. Our club would like to recommend the following individual for the featured conference speaker:

Name _____

Town _____

Phone _____

E-Mail _____

Title/Position _____

3. UNIT CONFERENCES

A. Our club would like to host a (*winter-second semester*) Unit Conference in:

2019-2020

2020-2021

2021-2022

B. Our idea for a conference service project is: (*use back if needed*)

Sponsor's Signature _____

Date Submitted _____

Send to KSHSAA, PO Box 495, Topeka, KS 66601-0495, by May 15

(Rev. 2017)



Kansas State High School Activities Association

KAY PRESIDENT'S REPORT

Deadline Date: May 15

President's Name _____ Date Submitted _____

School _____ Town _____

Select one: KAY (co-ed) Kayette (Girls) Kay (Boys) Select one: HS MS

Newly elected president for next year _____

Head sponsor for next year _____

Our most exciting programs and projects this year were: *(use back if necessary)*

Our financial projects this year were: *(company, name and address)*

Our favorite service projects this year were: *(use back if necessary)*

School:

Community:

Nation:

World:

Themes we used this year were:

President checklist:

- I have given the KAY Handbook to our new president
- I have assisted in getting the point report, etc., completed
- I have helped secure delegates for KAY Leadership Camp

Send to KSHSAA, Box 495, Topeka, KS 66601-0495, by May 15



KAY GOLD AWARD REPORT

Deadline Date: May 15

School _____ HS MS City _____

KAY (Co-ed) **Kayette (girls)** **Kay(boys)**

We do hereby certify that the members of our club have completed all the requirements for the Gold Award.

Principal _____ Sponsor _____

President _____ Director of Point System _____

Date Submitted _____

Our club has elected to meet the Gold Award requirements by selecting one of the following plans: (check one)

- Plan A—(Middle School and Senior High) Complete all requirements (1-14)
- Plan B—(Middle School) Four hundred of the 1000 points shall be earned in one of the four major areas of service (school, community, nation, or world). Requirements 1, 8, 9, 10, 12, and 14 shall also be completed.
- Plan C—(Senior High) Six hundred of the 1000 points shall be earned in one of the four major areas of service (school, community, national, or world). Requirements 1, 8, 9, 10, 11, 12, 13 and 14 shall also be completed.

I. Leadership Training

- a. Yes No Our delegates have attended KAY Leadership Camp.
- b. Yes No Our delegates have attended a Regional Conference or a Unit Conference.
- 2. Yes No Fifty percent (50%) of our members have participated in school service projects.
- 3. Yes No Fifty percent (50%) of our members have participated in local community service projects.
- 4. Yes No Fifty percent (50%) of our members have participated in national service projects.
- 5. Yes No Fifty percent (50%) of our members have participated in world service projects.
- 6. Yes No Thirty-five percent (35%) of our members have participated in financial projects.
- 7. Yes No Thirty-five percent (35%) of our members have participated in social projects.
- 8. Yes No We have _____ members in our club and _____ percent of them have participated in at least one club program this year. (See Awards Section, page 2, GOLD AWARD, #8.)
- 9. Yes No We have completed and are submitting an original program **OR** creative service project report (with implementation portion attached). (Regional and Unit Conference hosts may substitute hosting for the original program or creative service project)
- 10. Yes No Our club has submitted to the KSHSAA one or more newspaper clippings pertaining to the clubs, projects, parties and programs.
- 11. Yes No We have held a planned meeting of the Board of Directors at least once a month with an attendance of seventy-five percent (75%) of the board members present unless excused because of illness or death in the family.
- 12. Yes No Our president/designated leader has met with the sponsor at least once a week to discuss club plans.
- 13. Yes No A complete record of the club's activities has been kept.
- 14. Yes No Our principal or superintendent has received a summary of our activities and accomplishments.

THIS REPORT IS ONLY NEEDED IF CLUB SIGNED UP FOR THE GOLD AWARD!

**Please complete and return with a copy of the POINT REPORT form to Cheryl Gleason
Kansas State High School Activities Association
PO Box 495, Topeka, KS 66601-0495**

KAY CREATIVE SERVICE PROJECT REPORT

Deadline Date: May 15

Completion of this report and a creative service project fulfills one of two option requirements for Blue and Gold Awards (See *KAY Handbook*, Awards Section, Blue Requirement “E” and Gold Requirement #9).

A creative service project is one which exhibits an unusual approach to serving school, community, nation or world, whereby KAY members are involved in planning, implementing and evaluating the project. The intention is to achieve a high level of commitment, participation and involvement on the part of the membership. Projects submitted for approval shall have been completed during the current school year.

Participation Requirement

- 1-100 members—50% must participate
- 101-200 members—40% must participate
- 201 + members—30% must participate



Please Complete (entire report)

KAY (Co-ed)
 Kayette (girls)
 Kay (boys)

School _____ City _____

TITLE OF PROJECT: _____

Total club membership _____
 Total members participating in this project _____
 Percentage of participation _____

A. PLANNING

1. Who planned the project? (officers, board of directors, committee, etc.)

2. What objectives were to be accomplished?

B. IMPLEMENTING (*A Detailed Explanation*)

1. Committees— please identify all committees utilized for this activity.

2. Publicity— how did you publicize activity?

3. Facilities/Equipment— please identify when and where activity was conducted and equipment needed.

4. Expenses— please identify expense involved in conducting this activity.

5. School Administration— please identify involvement of school administration.

6. Specific Program Details— please provide lyrics to unpublished songs or skits, scripts for skits, questions for panels, etc.

C. EVALUATION

1. What was the most beneficial or rewarding aspect of this project?

2. What would you do differently if this project were to be repeated?

D. COMMENTS

Completion of a
CREATIVE SERVICE PROJECT
does **NOT** fulfill
requirement #8 for the
GOLD AWARD

Points Chairperson

President

Club Sponsor

Date

REPORT DUE MAY 15

3 of 3



KAY ORIGINAL PROGRAM REPORT

Deadline Date: May 15

Completion of this report and an original program is one of the two options for fulfilling the requirements for Blue and Gold Awards. (See *KAY Handbook, Awards Section, Blue Requirement "E" and Gold Requirement #9.*)

Original programs are to be skits, plays, pantomimes, panels, or symposiums planned by club members. Songs, poems and special numbers are not required to be "original" (written by club members), but rather how the material is used; the design and arrangement of the program content are what is deemed original. Please do not submit a program in which you state that an invited speaker talked for thirty minutes. This is not considered an original program, however material which introduces, supplements or augments a speaker's presentation is acceptable.

Please complete entire report

KAY (Co-ed)

Kayette (girls)

Kay (boys)

School _____ **City** _____

TITLE OF PROGRAM: _____

A. PLANNING

1. Who planned the program? (officers, program director, program committee, etc.)

2. Who was the audience for whom the program was planned?

3. What objectives were to be accomplished?

B. IMPLEMENTING (*A Detailed Explanation*)

1. Committees— please identify all committees utilized for this activity.

2. Publicity— how did you publicize activity?

3. Facilities/Equipment— please identify when and where activity was conducted and equipment needed.

4. Expenses— please identify expense involved in conducting this activity.

5. School Administration— please identify involvement of school administration.

6. Specific Program Details— please provide lyrics to unpublished songs or skits, scripts for skits, questions for panels, etc.

C. EVALUATION

1. What was the most beneficial or rewarding aspect of this program?

2. What would you do differently if this program were to be repeated?

D. COMMENTS

Program Director

President

Club Sponsor

Date

REPORT DUE MAY 15