

# KANSAS ASSOCIATION FOR YOUTH

*Sponsored by the Kansas State High School Activities Association*

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## 2018 KAY SPRING BULLETIN

### Greetings to KAY Presidents and Sponsors!

As quickly as the 2017-2018 school year began, it is now rapidly drawing to a close. I hope this past year was productive, enjoyable and rewarding for your KAY Club!

#### 2017-2018: A LOOK BACK

Each school year, a theme is selected for KAY—something that will speak to what the KAY program is all about. “**SET SAIL...LEAD●YER●SHIP**” has been our theme for this KAY school year.

In 2017-2018, the KAY program gathered Kansas high school and middle school students with leadership potential and the desire to step forward to make a difference to become a member of KAY (Kansas Association for Youth – student leadership program). The rewards of KAY membership have included developing lifetime leadership skills, lasting friendships across the state, acquiring a sense of responsibility & pride as they serve others and an attitude of doing for others because you can.



KAY continues to be a premier character-building, leadership training, service organization for Kansas students. Members develop an “I Get To” attitude for service and realize they don’t have to do anything; they get to do everything – and have fun doing it!

KAY camp and conferences generated high levels of enthusiasm. 248+ KAY leaders attended KAY Leadership Camp and began gathering valuable skills for leadership, service and teamwork. The excitement spread to the six fall Regional Conferences as well as to the 11 winter Unit Conferences. My sincere thanks to the 17 KAY Clubs that served as Regional and Unit Conference hosts. Each club did a tremendous job in demonstrating teamwork in action. As you look back, I hope you have a sense of pride and fulfillment and know that your efforts were truly appreciated.

The end of a school year doesn’t mean the end of leadership and service. You will continue to see the importance of service and realize the need to lead by example—demonstrating responsibility, determination, enthusiasm, creativity and concern. I admire and respect each and every one of you for your teamwork and leading the Kansas Association for Youth into the future.

# THE INFORMATION IN THIS SPRING BULLETIN IS INTENDED TO ASSIST YOU AS THE SCHOOL YEAR DRAWS TO A CLOSE.

- ✓Elections (pg. 2)
- ✓Membership Drives (pg. 2)
- ✓Transition of Leadership (pg. 3)
- ✓Celebration, Recognition, Appreciation Ideas (pg. 3-4)
- ✓Vinson Scholarship Fund (pg. 4)
- ✓KAY Web page, etc. (pg. 5)
- ✓KAY Leadership Camp (pg. 5)
- ✓KAY Participation Form (pg. 6)
- ✓Fall Info – Awards, Conferences (pg. 6)
- ✓Summary of dates (pg. 7)
- ✓Updated Handbook materials (pg.7)
- ✓End-of-year and camp checklist (attached)

## 1. SPRING



### A. ELECTIONS

The strength of an organization is a direct result of the strength of it's leaders.  
**EVERYTHING RISES AND FALLS ON LEADERSHIP!**



The selection of your KAY club leadership positions (officers and board members) is a very important part of your club's success.

It is important to start this process as soon as possible so your elected leaders can make time in their summer plans to attend KAY Leadership Camp (July 23-27).

Please find “**Selecting Club Leadership Positions**” with includes helpful info for your club elections. <http://www.kshsaa.org/Public/KAY/Main.cfm>

*You must select the right members as candidates.  
If you select well, the benefits are multiplied  
and seem nearly endless.  
If you select poorly, the problems are multiplied  
and seem endless.*



### B. DUES/ MEMERSHIP DRVE

KAY dues for the 2018-2019 school year will be \$2 per member. What clubs choose to charge for membership is their choice however, please make sure that membership is affordable to all students.

Membership drives are an important part of every KAY school year. You should never “assume” that people are going to join your club out of tradition. It is important to successfully “sell your club” so others will want to join. Many people may not join because they don't know what KAY is all about.

## IDEAS FOR THIS SPRING

Visit with in-coming students' (5<sup>th</sup> & 8<sup>th</sup> graders) and make them aware of the KAY organization.

- a. Schedule an assembly at their school to inform them of the KAY program. The use of a power point, skit, song, game show, etc. can be an entertaining and yet fun, informative way to get your point across.
- b. Invite in-coming students to participate in a service project this spring, followed by refreshments and a question/answer period.

### IN THE KNOW!

- At the start of the 2018-2019 school year, sponsor an all-school assembly. Ask the president of each club/activity to speak 2-3 minutes about their club and it's objective, membership requirements, activities planned for the year, etc.

## C. TRANSITION OF LEADERSHIP

- Organize a party, picnic, or gathering for out-going and in-coming officer and board members. Devote time to reviewing responsibilities and discussing ideas. Ask out-going officers & board members to share their experiences and insights from their year of service.



Leaders create & inspire new leaders  
by instilling faith in their leadership ability  
and by helping them develop  
and have leadership skills  
they don't know they possess.

- Secure the President and sponsor's KAY Handbooks.** These publications are the property of the school. Retiring sponsors and graduating presidents are to clean out/ organize the handbook for their successor.
- Begin discussion on your award goal for the 2018-2019 school year with the new board and officers. Be sure the goal you select is realistic and yet challenging.

## D. CELEBRATE YOUR ACCOMPLISHMENTS OF THE YEAR!

- Set aside some time this spring for **"Celebration, Recognition, Appreciation"**. There are all sorts of options for a special time together— dinner (catered, pot luck, soup and salad, pizza, etc.) or you may choose to go with something little simpler, such as refreshments (cookies, cake, etc.) In conjunction, have a program before or after that may include the following:



- 1. Installation of Officers**—There are various ways to provide a nice ceremony. Many clubs have a candle lighting ceremony. Clubs are asked to send their program to the State Director so they can be compiled and shared with clubs across the state.
- 2. Recognition Certificates**—Hand each out-going senior, 8<sup>th</sup> (middle school) a KAY Recognition Certificate. These are available from the KAY State Office (see info at the end of this section). Thank those special members for their contributions and service to your KAY Club. Enclosed is a sample certificate.
- 3. Recognition of out-going Officers & Board Members**—Praise your board and officers for their year of leadership and service.
- 4. Show Appreciation to your members**—Celebrate your accomplishments—review all of your club’s activities. If you’ve taken pictures during the year, display them—or have them made into a power point presentation and give a “year in review” presentation.
- 5. Celebrate Your Sponsor**—It is extremely important to show appreciation to your sponsor(s). Without their guidance, leadership and dedication—where would you be?
- 6. Items to Show Appreciation**—Many clubs present KAY pins to their new officers/board members and/or the graduating members. The following items are available from the KAY State Office:

Senior High Recognition Certificate-----5¢ each  
 Middle/Jr. High Recognition Certificates-----5¢ each  
 KAY Pins----- \$2.50  
 KAY T-Shirts (SS)----- \$10.00  
 KAY T-Shirt (LS)----- \$14.00



Order on-line ([www.kshsaa.org/activities/KAY](http://www.kshsaa.org/activities/KAY)) or call the KAY State Office (785) 273-5329.

**Appreciation is a wonderful thing;  
 It makes what is excellent in others belong to us as well.**  
 (Voltaire)

## 2. VINSON SCHOLARSHIP

Wanda May Vinson Scholarships are awarded annually to graduating seniors who have provided outstanding leadership in the Kansas Association for Youth, achieved high scholastic standing and have made contributions of service to their school and community.

The money for these scholarships are made possible through gifts from KAY clubs and by other supporters of the Kansas Association for Youth. Clubs are welcome to make donations at any time.

Applications are available in the KAY Handbook, Section 8 and on the front page of the KAY website. **The deadline for applications (complete with all materials) is April 1.** Direct questions to Cheryl Gleason: [cgleason@kshsaa.org](mailto:cgleason@kshsaa.org)

### 3. KAY WEB PAGE, FACEBOOK, & KAY-101

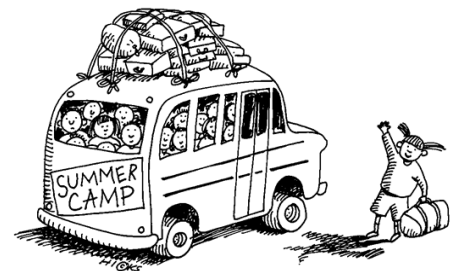
The **KAY webpage** is full of all sorts of information intended to be helpful for sponsors and members. Information is updated as it becomes available. Remember, to access KAY information on the KSHSAA WEB sites, go to: <http://www.kshsaa.org/Public/KAY/Main.cfm>

**Check out the KAY Face Book.** This site is intended to provide lots of ideas and opportunities for the viewer to get motivated for KAY and the many activities going on.

**KAY 101-** The KAY State Office is providing a series of “**KAY 101**” – short yet helpful presentations to assist sponsors with various KAY functions and tasks. Check out: “Starting the New Year”; KAY UC; KAY Leadership Camp”; “End of the Year Reports”.

### 4. SUMMER – KAY LEADERSHIP CAMP

- A. **Camp Dates – Monday, July 23—Friday, July 27**  
Registration—12:00-1:30 p.m. (Monday);  
Check-out-11:00 a.m. (Friday)  
(Please refer to Registration/Check-Out Times on your January 2018 letter).
- B. **Fee--\$315 per camper.** Please send your fees to the KSHSAA by **May 1.**(late registrations will be accepted through the end of May).
- C. **Enroll Online** – Sponsors will register campers via the new online method.
- D. **PLEASE ENCOURAGE YOUR NEW PRESIDENT TO ATTEND CAMP!**
- E. **Show the KLC Power point (that was shown at UC - located on KAY website) to your KAY membership (all members are welcome to attend camp.)**
- F. **Organize a special fundraiser** specifically for camp fees.
- G. **Win a \$50 camp scholarship!** All online camper registrations reaching the **KSHSAA by May 1** will be eligible for a \$50 camp scholarship. See information with January, 2018 materials.
- H. **Make \$\$! Sell Programs @ State Track Meet.** See info with Jan. 2018 materials .
- I. **Camp Brochures and Posters** were handed out at UC in January/February, 2018. Additional Brochures are located online
- J. If eligible, apply for a **KLC Hardship or Back-to-Camp Scholarship.** Information provided with January, 2018 materials. Deadline is April 15.



# KAY-1

## 5. KAY-1: KAY PARTICIPATION FORM

- Once again, all schools participating in the Kansas Association for Youth (KAY) program will need to complete **KAY-1 (KAY Participation Form)**. This form will be included with the school on-line forms (see school activities director).
- ALL SCHOOLS PARTICIPATING IN KAY** are to complete the form and mail or fax it to the KSHSAA by August 20. Upon receipt, clubs will receive: membership cards; KAY brochures; Posters; information regarding on-line KAY items.

# 2018-2019

## 6. FALL

### A. AWARD GOALS

- 1. You will want to spend some time discussing your club's award goal with next year's officers and board members as soon as possible. (See Section 7, pages 2 and 3 of the KAY Handbook)
- 2. Remember, if your club wants to earn the Gold Award next school year (2018-2019), you must send someone to KAY Leadership Camp **THIS SUMMER (2018)**.

### B. REGIONAL CONFERENCES

Area 1	Blue Valley NW & SW HS	Monday	November 12
Area 2	Anderson County HS	Friday	November 2
Area 3	Marysville HS	Tuesday	October 30
Area 4	Trego Community HS	Monday	October 29
Area 5	Hodgeman County HS	Thursday	November 8
Area 6	Derby HS, MS & N-MS.	Friday	November 9

**To find out what KAY Area your club belongs to:  
See the KAY Web Page (Regional Conferences) or contact the KAY State Office.**

- MARK YOUR CALENDAR NOW!**  
Information regarding fees and registration deadlines will be located on the Handbook Conference pages (posted on the KSHSAA website later this spring).

### C. UNIT CONFERENCES

The KAY State Office has finalized the sites and dates for the 2019 Unit Conferences. The sites, dates and assignments are posted online. Please be sure to add your conference date to your 2018-2019 calendar.



## **A. MAY 15**

As a reminder, **May 15** is the deadline for the following items to be received by the KSHSAA:

- a. Point Report (#1); E-Mail pictures of club activities
- b. Sponsors Report (#2)
- c. Presidents Report (#3)
- d. Gold Award Point Report (if going for the Gold) (#4)
- e. Creative Service (#5)
- f. Original Program Report (#6)

► To assist sponsors **ALL KAY FORMS WILL BE LOCATED ON THE FRONT PAGE OF THE KAY WEBSITE.** Forms also located in Section 8 of your KAY Handbook. Get all necessary signatures before Scanning/emailing, faxing or mailing these reports.

## **B. JULY 23 – 27**

KAY Leadership Camp (@ Rock Springs 4-H Center, Junction City, KS)

## **C. AUGUST 20**

Deadline for **KAY-1** (KAY Participation Form) to reach KSHSAA

## **D. SEPTEMBER 1**

Deadline for 2017-2018 Goal Awards requirements (last day for acceptance of goal Materials, etc.) **Must be postmarked/received September 1!**

## **E. NOVEMBER, JANUARY, FEBRUARY**

The assignments for the 2018-2019 RC & UC are posted online

### **UPDATED KAY HANDBOOK MATERIALS**

Hard copies of KAY Handbooks are available upon request for \$25.

### **KAY HANDBOOK DIVIDER TABS**

Available for \$2 a set (10 tabs per set).



Many thanks for your time, energy, dedication and leadership given to your KAY Club. I have a great deal of respect, admiration and appreciation for each of you and appreciate all you have done to provide a positive experience for so many students. I hope you will always be proud of what you attempted and accomplished. And remember:

**ABSOLUTELY!! CELEBRATE WHAT YOU  
WANT TO SEE MORE OF!**

Best wishes for continued leadership and service as you continue to experience the magic of “**SET SAIL... LEAD●YER●SHIP**”!

Enthusiastically,



Cheryl Gleason  
Assistant Executive Director

- ENC:
- ▶ End of the Year Checklist (GREEN)
  - ▶ Identifying, Selecting & Building KAY Club Leadership Positions (Book)
  - ▶ Handbook Pages: Section 3, pages 3-8
  - ▶ Camp Application for Hardship Scholarship



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