

KANSAS STATE HIGH SCHOOL ACTIVITIES ASSOCIATION

Executive Board Agenda

Tuesday, September 15, 2020 – 10 a.m. – 5 p.m.

Wednesday, September 16, 2020 – 8:30 a.m. – 1 p.m.

Hybrid Attendance

Please join meeting from your computer, tablet or smartphone via the following link:

Meeting ID:

Tuesday, September 15 – Wednesday, September 16

Items will be addressed in order, as time allows with time certain items identified.

- 10:00 a.m.
1. Pledge of Allegiance, Opening Remarks and Roll Call
 2. Meeting Format Expectations – **(Discussion)**
 3. Tell Me Something Good!
 4. Consent Agenda Items – *See Support Material* – **(Action)**
 - 4.1 Approve June 17-18, 2020, Executive Board Minutes.
 - 4.2 Approve July 22, 2020, Executive Board Minutes.
 - 4.3 Approve July 28, 2020, Executive Board Minutes.
 - 4.4 Approve August 24, 2020, Executive Board Minutes.
 - 4.5 Ratify those items that have been approved or denied by the Executive Director on behalf of the KSHSAA Executive Board per the policies and precedent set by the Executive Board. – *The master sheet listing these decisions and the files with the details of each decision will be available prior to the meeting.*
 - 4.6 Executive Board members are required annually to sign a *Conflict of Interest Statement* which is submitted to the Executive Director and kept on file for this fiscal year.
 5. Public Forum Session – **(No Action is taken on public forum topics)**
President Reads Statement
 6. Student Health and Safety – The KSHSAA is committed to providing risk mitigation strategies and appropriate support for students, coaches, and school communities. A developing concern exists regarding the mental health of a student who tests positive for COVID-19 and subsequent impact of possible quarantine. Applicable mental health resources are available to school administrators via <http://www.kshsaa.org/Public/COVID/PDF/StudentMentalHealthConsiderations.pdf>. The discussion will focus on what other tools are needed for school leaders and school communities to support student athletes. – *See Support Material*
(Information/Discussion)
 7. Executive Director Report **(Information/Discussion)**
 - A. KSHSAA General Fund Cash Position on August 31, 2020 was \$3,503,846.

- B. Historic Note: On July 1, 1976, the Association operated in the red which required borrowing money each fall month for cash flow purposes until November football playoff net revenues were available.

KSHSAA NET ASSETS

The following information is taken from audit reports:

	<u>7-1-76</u>	<u>7-1-19</u>	<u>7-1-20</u>
Cash in bank	\$ 18,332	1,187,090	986,501
Cash in savings acct (Gen. Fund)	40,982	2,905,351	2,600,025
Investments in (SCOF)	NONE	3,471,054	3,516,296
Deferred Compensation (Special Benefits Fund)	NONE	662,800	668,347
Long Term debt + interest payable	- 82,500	-0-	-0-
(Cash sub-total)	- 23,186	8,226,295	7,771,169
Property & Equipment, at cost			
Land	25,937	808,827	823,088
Building	186,395	2,943,084	2,943,084
Printing Equipment	37,262	242,481	242,481
Automobiles	22,175	147,044	151,419
Furniture & Fixtures	26,643	573,754	594,870
Data processing equipment	NONE	575,580	572,954
Construction in Process		-0-	-0-
Less Depreciation	- 79,592	2,525,894	2,635,098
Deferred financing costs	NONE	-0-	-0-
(Property & Equipment sub-total)	<u>218,820</u>	<u>2,764,876</u>	<u>2,692,798</u>
*NET WORTH (Cash + Prop. & Equip.)	\$195,634	10,991,171	10,463,967

- C. KSHSAA interest paid or received in past years (General Fund only) is as follows:

<u>Year</u>	<u>Received</u>	<u>Interest Paid</u>	<u>Net</u>
1976-77	\$ 240.96	\$11,638.26	- 11,397.30
1979-80	28,121.39	- 0 -	+ 28,121.39
1984-85	36,070.59	- 0 -	+ 36,070.59
1989-90	45,776.70	- 0 -	+ 45,776.70
1994-95	40,457.47	- 0 -	+ 40,457.47
1999-00	75,622.57	- 0 -	+ 75,622.57
2004-05	26,801.50	- 0 -	+26,801.05
2009-10	3,402.15	- 0 -	+3,402.15
2014-15	28,263.00	- 0 -	+28,263.00
2015-16	21,217.00	- 0 -	+21,217.00
2016-17	139,199.00	- 0 -	+139,199.00
2017-18	76,949.00	- 0 -	+76,949.00
2018-19	148,493.34	- 0 -	+148,493.34
2019-20	132,350.97	- 0 -	+132,350.97

- D. A synopsis of legal fees paid during the past five school years is listed below:

	<u>2019-20</u>	<u>2018-19</u>	<u>2017-18</u>	<u>2016-17</u>	<u>2015-16</u>
General	\$4,468.30	3,447.20	5,697.49	19,196.00	8,902.31
Barksdale			11,705.62		
Bradley	\$177.00				
Burch	\$2059.10				

	<u>2019-20</u>	<u>2018-19</u>	<u>2017-18</u>	<u>2016-17</u>	<u>2015-16</u>
Maring					1,855.75
McElroy					826.00
Miller	\$710.00				
Perez		4,616.80			
Ratliff		11,569.65			
Roberts					3,397.38
TOTAL	\$7,414.40	\$19,633.65	\$17,403.11	\$19,196.00	\$14,981.44

- E. For informational purposes, a Synopsis of Change for the current year and a “Synopsis of Major Changes” from 1979 to 2020 will be distributed at the meeting. - *See Support Material*
- F. Personnel Update
- G. Report on staff retreats and focus for this year. The Administrative Team held a full day retreat on July 9 and the full staff retreat occurred on August 12. The focus of discussions maintained the perspective on the impact of our work at the student, association, department/activity, and personal levels. - *See Support Material*
- H. Focus areas for the KSHSAA leadership team
 1. Student wellness
 2. Sportsmanship
 3. State Championship experience
 4. Sustainability + (activities, officials, budget)
 5. Communication (internal and external)
 6. Internal cross training and support
- I. Coaching School – The 88th annual KSHSAA Coaching School was canceled, yet the KSHSAA remains committed to providing excellent professional development opportunities for member school coaches along with networking opportunities. A contract extension with the Topeka Capitol Plaza to allow for a two-day Coaching School in future years is in draft form.
- J. Administrators’ Seminars were conducted on July 24–August 10, 2020. Seven seminars were held in virtual format with a “live attendance” on each date. Two additional seminars offered with a focus on supporting new athletic/activity administrators, also in virtual format. Attendance for this year, compared to previous years, is provided for your review:

	<u>***2020</u>	<u>**2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Topeka #1	47	41					
Dodge City	61	52	20	31	36	39	34
Colby	37	25	19	14	19	21	16
Maize	65	75	46	56	57	43	33
Salina	32	37	16	25	25	27	27
Lawrence	28	58	21	67	49	56	65
Parsons	37	18	17	25	29	19	18

	<u>***2020</u>	<u>**2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Olathe	40	21	34				
Topeka #2	31	19					
TOTAL	378	346	179	218	215	205	193

**2019 Added two sites for new AD's, other sites promoted for all administrators.

***2020 Locations are corresponding to the calendar date originally to be held at those locations even though meetings were held virtually due to Covid-19.

- K. The Association's annual report to the Kansas State Board of Education has not been confirmed yet, but usually occurs at their October meeting. The tentative meeting date for this year would be October 13, 2020.
- L. Review plans for the Mini-Board of Directors' Meetings which will be held in conjunction with the Regional Administrator and Board of Education Meetings. As in the past, Appeal Board members, Student Advisory Team members, and active past-presidents will be invited. We count on Executive Board members to assist in break out group leadership whenever possible. **Please notify Mindy if you are unable to attend.** (Letters will be mailed to all Board of Director members.) - *See Support Material*
- M. NFHS Section V meeting Sept. 1-3 at the MSHSAA Office, Columbia, MO with representatives of the NFHS and Section V Executive Directors plus Iowa participating - *See Support Material*
- N. Review selected correspondence and related news. - *See Support Material*
 - 1. Belle Plaine HS Principal Richard Gilson re KSHSAA decision making and school leader engagement.
 - 2. State Representative Candidate Steven Howe re Preparticipation Physical Exam and requested information.
 - 3. LFS Coach Scott Frantz regarding advocacy for transfer (sample of several correspondences in this regard).
 - 4. NFHS.org article regarding student national anthem protests.
 - 5. Covid Pledge.
- O. 2020-21 State Championship Sites (Chart) - *See Support Material*
- P. Kansas participation reports: middle schools for the past two years, high schools for the past 10 years. - *See Support Material*
- Q. Weekly announcements – As the process continues to be refined, we believe this effort to provide more timely information will be impactful for school leaders. Feedback is appreciated!
- R. Unified Spring Break – Collaborative effort to align spring break at the KBOR and KSDE levels
- S. Sportsmanship focus –
 - 1. *#SportsmanshipItStartsWithMe*
 - 2. Updated manual

3. Social media focus
4. Encourage league summits
5. Weekly presence via announcements
6. *#SportsmanshipGoViralWithIt* by Jeff Eckert

8. The Executive Board will receive the proposed 2020-21 budget for adoption at the “budget hearing” to be held at 11:30 a.m. on Wednesday, September 16, 2020. A brief overview will be provided prior to anticipated adoption on Wednesday.

The June 17-18, 2020 Executive Board Minutes relating to the budget read as follows:

The Executive Board authorized a budget hearing to be held on Wednesday, September 16, 2020 at 11:30 a.m. in the office of the KSHSAA. The Association budget for the 2020-21 school year will be finalized at that time. All interested parties are welcome to attend.

Pending hearing, the following is recommended:

Following a hearing held on Wednesday, September 16, 2020 at 11:30 a.m., in the office of the KSHSAA, the Executive Board unanimously approved the KSHSAA budget for the 2020-21 school year and authorized its publication and distribution to the member schools.

Details concerning each of the charts of accounts listed are available upon request.

(If the decision is not unanimous, the Minutes will simply reflect the budget was approved.)

- 11:00 a.m. 9. Presentation of Annual Audit from Wendling Noe Nelson & Johnson LLC, including review of significant findings and changes, will be provided by Eric Otting and Kyle Meyer.

Approve the 2019-20 Audit Report prepared by the staff of Wendling Noe Nelson & Johnson LLC and authorize publication in *Activities Journal*. **(Action)**

Noon -- Lunch

10. Administrative Staff Reports – Cheryl, Fran, Brent, Mark, Jeremy, Craig and Rod. – *See Support Material* – **(Information/Discussion)**
11. The proposed cross country postseason format modifications will be presented, discussed, and approved. It is recommended the proposed protocols be approved for implementation for the fall regional and state meets. - *See Support Material* – **(Information/Discussion/Action)**
12. The proposed volleyball postseason tournament format will be presented, discussed, and approved. It is recommended the Executive Board adopt the geographic pods for sub-state with state quarterfinals to be played at the site of the even numbered paired

pod early on Tuesday of state championship week, qualifying only four teams per class to the state championship site for a one day tournament. - *See Support Material – (Information/Discussion/Action)*

13. The proposed soccer postseason tournament format will be presented, discussed, and approved. It is recommended the Executive Board adopt the geographic pods for regional and quarterfinals with games to be played at higher seed until the state semifinals. - *See Support Material – (Information/Discussion/Action)*
14. Soccer seeding criteria for postseason currently details “Teams must play 10 games or seeding percentage will be halved.” It is recommended that this statement be removed/suspended for the 2020 Boys High School Soccer Season.
(Discussion/Action)
15. The proposed golf postseason tournament format will be presented, discussed, and approved. It is recommended the Executive Board adopt the following for the 2020 Girls Golf season:

Girls Golf Postseason Adjustments

Regionals:

Maximum entries per school = Reduce to 5 from 6

State Qualifiers:

The top three teams from each regional will qualify, reduced from four. Five individuals per qualifying team.

No changes to individual qualifiers not on a qualifying team.

Day Two:

No changes to qualifier for day two.

(Information/Discussion/Action)

16. The proposed tennis postseason tournament format will be presented, discussed, and approved. It is recommended the Executive Board adopt the three-day model for girls state tennis tournament - *See Support Material – (Information/Discussion/Action)*
17. The proposed virtual Scholars Bowl competition format and procedures will be introduced, discussed, and recommended for adoption in the event in-person competition is not possible. The online competition format and procedures were developed in consultation with the Kansas Association of Scholars Bowl Coaches (KASBC). The online format and procedures will only be used if in-person competition is not possible due to COVID-19 restrictions. Determination for in-person versus online postseason competition will be declared after the November 18-19 KSHSAA Executive Board Meetings.

If postseason competition (regional and state) is online, the following approvals are suggested and recommended:

- a. Add another Regional date of **Monday, February 1** for 1A, 3A, and 5A competitions and designate the existing Regional date of Thursday, February 4 for 2A, 4A, and 6A competitions. This is needed due to the online format

necessitating the need for more moderators and judges since each participating school will have one.

- b. Add a new due date for Regional Entry Forms from 1A, 3A, and 5A schools which will be **Tuesday, January 26**. The Regional Entry Form due date for 2A, 4A, and 6A schools will still be Friday, January 29, as stated in the Scholars Bowl Manual and published in the KSHSAA Calendar. - *See Support Material - (Information/Discussion/Action)*

18. Summer Meeting – Highlights and reflections from virtual NFHS Summer Meeting **(Discussion)**
19. Cheryl and Bill will provide an update regarding the National Federation Hall of Fame and the KSHSAA HOF timeline. **(Information)**
20. Mark will review Classification Procedures and timelines. Counts will be submitted online on September 21st. Barring unforeseen problems, annual classifications will be posted on our website no later than noon on September 25th. Bill will review potential implications for Executive Board eligibility. **(Information)**
21. Modify Girls Golf Handbook **Rule 36-2-7** per the following:

No student representing a member school shall participate in more than eight days of interschool competition during a season, exclusive of regional and state tournaments.

- a. Two dual matches, either nine or 18 holes, may be substituted for one day of the allowed eight days of competition provided no loss of instruction time would take place for competition and/or travel.
- b. Schools are encouraged to schedule as many quadrangular or smaller events as possible. It is recommended these events start after school hours.
- c. On those days when schooltime is used, only two matches or tournaments may start prior to 3 p.m. C.T. and four additional matches or tournaments may start no earlier than 1 p.m. C.T. The two remaining matches must begin no earlier than 3 p.m. C.T.
- d. Due to COVID, if schools are unable to find courses time because of rescheduling additional smaller meets, schools may have an additional two meets that begin after 1:00 PM. The maximum of eight competitions remain.

Note: this Executive Board authority was extended by Board of Director action in the August 28, 2020 meeting.

(Discussion/Action)

22. Modify Cross Country Handbook **Rule 34-2-2** per following:

No student representing a member school shall participate in more than seven meets during a season, exclusive of regional and state meets.

- a. Schools are encouraged to schedule as many quadrangular or smaller meets as possible. It is recommended these meets start after school hours.

- b. On those days when school time is used, only two competitions may start prior to 3:00 p.m. CT.
- c. Due to COVID, if host schools divide large meets into two smaller meets on the same day schools may have an additional two meets that begin after 1:00 PM.

Note: this Executive Board authority was extended by Board of Director action in the August 28, 2020 meeting.

(Discussion/Action)

- 23. The Kansas Speech Communications Association has provided three considerations for modification of the post-season debate structure for 2020-21. It is recommended by staff that the Executive Board approve proposal #2 which provides an updated tabulation process if we have virtual tournament; staff also support adoption of proposal #3 which extends a virtual state tournament to 2.5 days due to additional time required between rounds and screen time fatigue. Staff remains neutral regarding the adoption of proposal #1 which reduces required number of tournaments to qualify for postseason participation and is interested to glean more information from the Executive Board member discussion.
– See Support Material - **(Discussion/Action)**
- 24. Modify football postseason procedures by utilizing a seeding criteria based upon marginal point average for post-season bracket development and the 8-player championship game times. – See Support Material - **(Discussion/Action)**
- 25. The Executive Board will discuss and act upon recommendation to approve a virtual Game Day Showcase format for the November 2020 cheer and dance events. – See Support Material - **(Discussion/Action)**
- 26. The discussion topics for the Board of Directors meeting roundtable session are presented for your consideration as possible topics or questions to be included at our Regional Meetings this October. – See Support Material - **(Information/Possible Action)**
- 27. Executive Board approval is necessary to add the following staff recommendation to the previously printed BOD Agenda:

Response to COVID-19 - In response to the COVID-19 impact on school activities, the Executive Board reserves the right to serve in a continual review process to approve additional items for the agenda. Such items would be designed to modify existing rules in an effort to mitigate some negative aspects arising from this public health issue and the eventual resumption of interscholastic activities.

These potential rules may include, but are not limited to:

Rule 37, Gymnastics, Section 2, Article 1 – With a delayed start for some gymnastics programs, it is recommended the KSHSAA would extend the season two additional weeks for this year only.

This modification would move the state meet to Saturday, November 7 (same day as State Soccer) from the current state date of October 24 (same day as Substate Volleyball and Regional Cross Country).

Art. 1: All school practice and competition shall be confined within the opening dates of practice and state championship meets on Standardized Calendar Week ~~#16~~ #18 (change made for fall 2020 ONLY).

(Discussion/Action)

28. Based upon a recommendation by the Sports Medicine Advisory Committee at their September 9th meeting, the following items are to be considered for addition to the Board of Directors agenda:

Rule 34 - Cross Country

Art. 1: ~~No member school shall participate in a meet until it has had (14) days of training.~~

- a. Each athlete shall participate in 9 days of practice with the team prior to participating in a meet. (See Rule 30-1-8a-e, Seasons of Activities).

EXCEPTION: Students participating in the state basketball tournament may participate with fewer than 9 days of practice.

Rule 35 - Football

Art. 1: ~~No middle/junior or senior high school shall be represented in a game with any outside teams or group until it has had (JH/MS – 13, HS – 14) days of practice prior to (and not including) the first scheduled day of competition. Competition shall not begin prior to Wednesday of Standardized Calendar Week #9. (See Rule 30-1-8a-e, Seasons of Activities).~~

- a. Credit shall be given for a full day's practice whether or not it is on a school day.
- b. Each individual player shall participate in at least nine days of practice before their first game.

Rule 38 - Soccer

Art. 2: No member school shall participate in a contest until it has had (9) nine days of team practice, prior to and not including the first scheduled day of competition. (See Rule 30-1-8a-e, Seasons of Activities).

- a. Each athlete shall participate in (9) nine days of practice with the team prior to participating in a contest.

EXCEPTION: ~~Students~~ Girls participating in the state basketball tournament may participate with fewer than 9 days of practice.

Rationale:

If schools choose to participate in the Alternative Fall, heat will not be an issue during the preseason (season begins 3/1). Additionally, the participants who were

also participating on a state basketball tournament team will have a conditioning foundation established.

These exceptions would only be in place for the spring of 2021.

(Discussion/Action)

29. Board of Directors Agenda review; assignment of item introduction per suggestions:

Item 8 – **Shannon Haydock** – Adding girls wrestling to list of those events using registered officials for varsity contests

Item 9 – **Ken Stonebraker** – Modify girls tennis regional format

Item 10 – **Roger Perkins** – Modify Scholars Bowl rule to allow for virtual competition

Item 11 – **Deena Horst** – Modify gymnastics rule to allow for two week later state championship meet

Possible Item 12 – **Monty Marlin** – modify the requirements for number of practices for those schools participating in the alternative fall season in the activities of cross country, football, and boys soccer.

(Information/Discussion/Action)

30. Preliminary discussion and timeline for winter activity considerations.

(Information/Discussion)

Wed. 9/16
11:30 a.m.

31. Budget Hearing. Approve the 2020-21 budget. **(Action)**

32. Topics from the floor.

33. November Meeting Agenda Preview:

- a. Report on October Regional Meetings and Analysis of Votes
- b. Staff Reports on Fall Activities
- c. Possible Atchison MS league placement consideration for hearing

34. The next regularly scheduled Executive Board meeting will be held at the KSHSAA office as follows:

Wednesday, November 18 – 10 a.m. – 5 p.m.

Thursday, November 19 – 8:30 a.m. – 1 p.m. *(if necessary)*

The Board of Directors will meet today, September 16, at 4 p.m. for their regularly scheduled meeting.

Adjournment