



2024-2025 KSHSAA HEAD COACHES & SPONSORS ONLINE RULES MEETINGS AND EXAMINATION DATES

Head Coaches: Required to complete the Online Rules Meeting and Online Exam

Assistant Coaches (NEW REQUIREMENT): Required to complete the Online Rules Meeting. This requirement only applies to assistant sport coaches (not assistant activity sponsors).

All requirements must be completed within the date ranges provided below. In activities in which a rules meeting is required, coaches may fulfill their rules meeting attendance requirement online OR at an onsite officials rules meeting (see Officials Rules Meeting Schedule online at kshsaa.org > Meetings > Rules Meetings).

	Online Rules Meeting	Online Exam
Volleyball	July 30 - August 29	July 30 - August 29
Tennis (Girls)	NA	July 30 - August 22
Golf (Girls)	NA	August 1 – August 22
Football	August 1 – September 4	August 1 – September 4
Cross Country	NA	August 1 – September 4
Gymnastics	NA	July 30 - September 2
Boys Soccer	August 1 – August 29	August 1 – August 29
Spirit	August 19 – October 4	August 19 – October 4
Debate, Speech & Drama	August 19 – October 4	NA
Music	September 2 – November 1	NA
Unified Bowling	NA	August 30 - September 27
Scholars Bowl	September 17 – October 21	NA
Wrestling	October 9 – November 27	October 9 – November 27
Basketball	October 9 – November 27	October 9 – November 27
Swim/Dive (B&G)	NA	October 16 – December 2
Bowling	NA	November 4 - November 30
Tennis (Boys)	NA	February 4 - March 7
Girls Soccer	February 6 – March 19	February 6 – March 19
Golf (Boys)	NA	February 6 – March 19
Baseball	February 6 – March 19	February 6 – March 19
Softball	February 6 – March 19	February 6 – March 19
Track & Field	February 6 – March 19	February 6 – March 19

To access the online rules meeting and online exam:

1. Go to kshsaa.org > Schools menu (top of page) > Login
2. Login with your school's User ID and your unique KSHSAA password
 - If you do not know your password, use the *Forgot your password?* link or check with your Athletic Director.
3. Select the *Exams & Online Meetings* link at the top of the page and select the link to take the exam or view the rules meeting for the appropriate activity and follow the prompts.

Assistant Coach rules meeting attendance tracking:

When assistant coaches login to the website and view the rules meeting, they will receive automatic credit. **If coaches choose to view the rules meeting in a group setting for their specific sport**, the head coach login should be used. Attendance for the assistant coaches will then need to be recorded manually on the KSHSAA website by the athletic director or principal by logging in and navigating to Administration > Coach/Sponsor Requirements.

Dual High School/Middle School Coaches (same activity): Only complete the requirements for one school and contact the KSHSAA to receive credit for the other school.

Official & Coach (same activity): Complete the requirements as an official and contact the KSHSAA office to receive coach credit.