

Request for Proposal

Timing Company for KSHSAA State Cross Country and Track and Field Championships, Fall 2025 – Spring 2031

The KSHSAA is accepting responses for timing companies interested in serving as the official timing company for the KSHSAA State Cross Country and Track and Field Championships. The KSHSAA has taken steps in recent years to enhance the experience for athletes, coaches, fans and media members by adding video streaming and live split points at state cross country. The KSHSAA has visions to enhance the state track and field television/streaming production in conjunction with the successful responder. The KSHSAA seeks a timing partner that is committed to work with all entities involved to continue to enhance the experience for everyone at these state championship events with technology that is currently and not currently known.

Dates: Cross Country

November 1, 2025
October 31, 2026
October 30, 2027
October 28, 2028
October 27, 2029
November 2, 2030

Track & Field

May 29-30, 2026
May 28-29, 2027
May 26-27, 2028
May 25-26, 2029
May 24-25, 2030
May 30-31, 2031

Cross Country Format: The KSHSAA State Cross Country Championships are currently held at two locations on the dates listed above with class 6A, 5A, 3A at Rim Rock Farm north of Lawrence, KS and 4A, 2A, 1A at Wamego Country Club in Wamego, KS. There are six races at each location, three boys and three girls, that rotate each year. The current format and locations have been in place for over 20 years.

Track and Field Format: The KSHSAA State Track and Field Championships are currently held at Wichita State University with all six classes and both genders competing for 12 championships over two days. There is a video board at the north curve of the track that results are shown after each race. The current format and location has been in place for 40 years with the only exception in 1978 when classes were held at various locations around the state.

MileSplit: The KSHSAA is in a contractual relationship with MileSplit. The contract will expire during the course of this RFP term. The successful responder shall demonstrate success with various types of software including MeetPro.

Notice of change: The current locations and formats have been in place for decades. While a change to format and/or location is possible, it isn't imminent at this time. Should there be a change of date, format or other key principles of these championships, the successful responder is expected to cover any changes that may be made. The KSHSAA will communicate any change as soon as it is made to the successful responder, and the parties shall determine if additional help is needed.

Executive Director: Bill Faflick **Assistant Executive Directors:** Mark Lentz, Jeremy Holaday, Rod Garman, Kyle Doperalski, Sarah Smith, Megan Hagaman **Director of Operations:** Brent Unruh **Director of Officials:** Scott Goodheart **Financial Services Manager:** Lori Brock **Information Technology Manager:** Bob Maendele

Executive Board: President: Casey Seyfert, Beloit; Vice President: Travis Powell, Greensburg-Kiowa County; Secretary/Treasurer: Alan Penrose, Lansing; David Abel, Wichita; Geoff Andrews, Diocese of Salina; Eric Cooper, Clearwater; Shelby Green, Douglass USD 396; Gina Knapp, Blue Valley USD 229; Jim Porter, Fredonia; Donald Raymer, Marion; Connie Redic, Wichita-Curtis; Sara Richardson, Wichita East; Delvin Strecker, Salina

Timing Company: The KSHSAA seeks a timing partner that will fully support and provide turnkey operation prior to, during and after all championships listed above. Responders should address all of the items below directly and completely in responses.

For cross country, the KSHSAA seeks a partner that will provide bib chips for all entries, chip timing, multiple finishlynx or the latest technology cameras including primary and backup systems at the finish line to ensure the correct time and place is recorded for each athlete, a clock at the finish line, live split points at the one and two-mile marks in addition to live results at the finish line. The successful responder may need to provide mounting posts at the finish line. The successful responder will also be responsible for preparing the database prior to the meet. These live split points shall be immediately available on the internet. For the first few years of the successful responder's contract, the expected platform is MileSplit Live.

For track and field, the KSHSAA seeks a partner that will provide a minimum of two finishlynx or the latest technology at each finish line and provide mounting posts unless the facility provides the posts, two independent timing systems at each finish line including independent wired and wireless starts on each, a person at the start and finish line with communications with the starter and head finish judge, video results display boards at most or all field events, finish line clock to display running time, hip numbers, staff and wireless tablets at each field event to broadcast live results, live internet results and connection to the WSU video board, computer/printer at the awards tent, and wind gauge for track events.

Timing companies should be prepared to provide power/generators at each championship, although in the case of track and field, there may be power available in some places.

The facility at Wichita State University is currently under construction. A new nine-lane track surface is expected to be installed prior to the 2026 championships.

Responders should address how they plan to support the live television and streaming production.

To the best of their abilities responders should list the staff they will have in place at each event, their role and level of experience relative to timing track and field and cross country meets.

Responders should respond with the price they will charge the KSHSAA. Note: While price is important, this RFP will not automatically go to the lowest price. Quality, experience and creativity will also be a part of the evaluation process.

Responder should include one reference that can be contacted by the KSHSAA. This reference shall be someone with a robust meet(s) of comparable nature to the KSHSAA State Championships.

Creativity is encouraged in all responses. Additional available items such as video boards, performance boards and elements that are not currently known that aren't stated above are encouraged to be addressed in the responses.

The term of this contract is meant to be longer than most KSHSAA contracts in order for the successful responder to potentially invest in technology and other experience enhancing items.

At the KSHSAA's request, and the successful responder's consent, a contract extension may be executed through the state track and field championship in 2035. The KSHSAA may choose to engage the successful responder in an extension conversation around January 1, 2031.

Anticipated Timeline

January 31, 2025	RFP Issued
February 14, 2025	Written questions from potential responders due in email to KSHSAA
February 26, 2025	Written responses provided by KSHSAA to all responders
March 17, 2025	RFP submission due to kdoperalski@kshsaa.org by 5 p.m. Central Time
Early April	Interviews/negotiations with selected responders
Mid April	Contract awarded and announced

The RFP will be evaluated on the following criterion.

<u>Category</u>	<u>Weight</u>	<u>Examples – including but not limited to</u>
Quality	40%	-Meet the expectations listed in sport specific paragraphs -Qualifications of personnel/companies
Price	35%	-All-inclusive price for all services listed in response
Creativity	20%	-How will responder work with streaming/production company to maximize experience -Level of commitment to enhance technology and experience during the term of this contract -Additional experience enhancing elements such as performance boards, video boards, etc.
Reference Checks	5%	